



New Hampshire Scholars Initiative
3 Barrell Court, Suite 100
Concord, New Hampshire 03301

Business Volunteer Information Form

Date: _____

Last Name: _____ First Name: _____ Supervisor's Name: _____

Organization Name: _____ Title: _____

Organization Mailing Address: _____

City: _____ Zip: _____ Office Phone: _____

Office Fax: _____ Home Phone: _____ Other (please specify): _____

e-mail: _____

Previous NH Scholars Experience: () Volunteer Consultant/How Long? _____ () Student

Please read the reverse side of this sheet (volunteer conduct sheet) and sign.

Please indicate below the person who recruited you for NH Scholars

Name: _____ Phone: _____

Can you refer someone to the program? _____

Please indicate that person's name and phone number: Name: _____

Phone: _____ E-mail: _____

For office use only:

School: _____ School District _____

Teacher: _____ Grade _____

Previous Volunteer: yes no Training complete: yes no

School Coordinator _____ County _____ District _____

Comments: _____

NEW HAMPSHIRE SCHOLARS PROGRAM

VOLUNTEER CONDUCT STANDARDS

These standards are designed to help volunteers understand the practices expected to be employed in the classroom. These standards shall be conveyed verbally and in writing by NH Scholars staff to volunteers teaching for the first time.

Volunteers **should not**:

- * Have any inappropriate contact inside or outside the classroom with any student met through their NH Scholars presentation, including those students 18 years of age or older.
- * Be in contact with any student inside or outside the classroom unless that student's teacher, another school-sanctioned adult, or the student's parent/guardian is present or aware of the situation.
- * Be in contact with any student inside or outside the classroom without prior knowledge or consent of the local NH Scholars staff.

Exceptions would include routine business activity or bona fide job interviews for students 15 years of age or older, conducted at a regular place of business and during regular business hours.

Some examples of **inappropriate conduct include**:

- * Violations of state laws regarding child abuse, providing alcohol to minors, or having alcohol on school campus, etc.
- * Dress that violates school dress codes or is inconsistent with normal business attire.
- * Physical contact which is inappropriate to a teacher-pupil professional relationship.

These are examples only and not intended to be a comprehensive list. There could be other actions not listed herein which could result in suspension or dismissal as a volunteer.

Allegations of violation of these standards will result in immediate suspension as a NH Scholar's volunteer. If an investigation by the proper authorities determines a violation occurred, it will result in the immediate and permanent dismissal as a NH Scholars volunteer.

Please sign and return

I have received a copy of NH Scholar's Volunteer Conduct Standards and have read them, understood them and will abide by these standards.

Signature: _____ Date: _____
Name: _____ SS# or Drivers License #: _____