



# NEW HAMPSHIRE SCHOLARS



## Tips for Presenters

### The Art of Presenting

- Presenters know their subject and material.
- Presenters know the pupils whom they are addressing.
- And above all, they know how to present enthusiastically.

### Be Prepared, Organized, and Enthusiastic

- Timing is key.
- Start on time – and with energy.
- Make every moment count.
- Allow for “Down time” & “Think time”.
- End on time – and with something thought provoking.

### Motivate, Inspire, and Connect

- Start in an interesting way.
- Make eye contact with all of the students.
- This is not a lecture, talking for more than two minutes is one-way communication.
- Allow interaction.
- Use effective questioning techniques.
- Use coaching techniques, encourage responses and participation by all.
- Impact the five senses by moving among the students.

### Questioning Techniques

- Pause after asking a question – 7-10 seconds: the pause should motivate.
- Avoid frequent questions that require only a “yes” or “no” answer. Try open-ended questions.
- Avoid answering your own questions.
- Follow up student responses with “why” or by fielding them among the class.
- Avoid directing a question to a student for disciplinary reasons. Let the teacher handle any disruptive students. Classroom teachers will remain during presentation to maintain classroom control.
- Avoid repeating a student’s answer.
- Avoid giveaway facial expressions to student responses.
- Make it easy and safe for students to interject a question at any time.
- Avoid asking questions that contain the answer.
- Keep students actively involved in the learning process.